



Commercial Appraiser

Department: Real Estate Assessments

Class Code: 1549

EEO Code: 22

FLSA: E

Effective: 18/10/2005

GENERAL STATEMENT OF DUTIES:

Under general supervision, performs work of moderate to high difficulty appraising commercial, industrial, and special purpose property; and performs other work as required.

SPECIFIC STATEMENT OF DUTIES:

Collects and compiles data from various sources related to commercial, industrial, and special purpose property in the county;
Appraises commercial/industrial and special purpose properties;
Field inspects properties, reads and interprets building and site plans, determines characteristics necessary for valuation, determines appropriate valuation approach;
Responds to inquiries related to the appraisal process and assessments;
Prepares and presents documentation in support of contested assessments;
Prepares reports;
Performs other work as required.

REQUIRED SKILLS, KNOWLEDGE AND ABILITIES:

Knowledge of valuation methods and techniques; of real estate terminology and instruments of transfer; of State and county codes and real estate law. Skill in performing commercial/industrial and special purpose property appraisals; in reading and interpreting deeds, deeds of trust, contracts, leases, condominium declarations, plats, site plans, and commercial/industrial building plans; in analyzing commercial and industrial real estate trends.

MINIMUM EDUCATION AND EXPERIENCE:

Bachelor's degree in business, real estate, or related field; 5 years of real estate appraisal, including 2 years in commercial/industrial appraisal; or an equivalent combination of training and experience.

ADDITIONAL REQUIREMENTS:

Valid Virginia driver's license required.

<p>This class specification is not intended to describe and does not necessarily list the essential job functions for a given position in a classification.</p>
